

# Copyright and Course Readings: Considerations for Online Faculty

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Copyright is an area of law that provides creators or distributors of “original works of authorship” with an incentive to share their works by granting them the right to be compensated when others use those works in certain ways. When Online Faculty want to use articles and/or portions of books as readings in online courses, copyright must be considered.

There are three ways copyrighted materials (journal articles and/or portions of books) may be distributed to students:

## 1. Direct Link

If the material is available online – either freely on the Web or through one of Wellehan Library’s online resources – a link in ANGEL may be provided. Linking does not violate copyright law since no copying is involved.

## 2. E-Reserves

Digital copies of limited amounts of copyrighted works may be placed on e-reserve in ANGEL.

### Journal Articles

E-Reserves may be used if the journal issue containing the article(s) is

- covered by the College’s Academic Copyright License,
- lawfully owned by either the Library or the faculty member\*, AND
- the faculty member wants to use no more than two articles from the one issue.

\* If neither the Library nor the faculty member owns a lawful copy of the journal, the faculty member may obtain a copy of an article through interlibrary loan, but then may only put one article per issue on e-reserves.

### Portions of Books

E-Reserves may be used if the book is

- covered by the College’s Academic Copyright License,
- lawfully owned by either the Library or the faculty member\*, AND
- the faculty member wants to use no more than two chapters or 20% of the book.

\* If neither the Library nor the faculty member owns a lawful copy of the book, the faculty member may obtain a copy of the book through interlibrary loan, but then may only put one chapter or no more than 10% on e-reserves.

For e-reserves, contact Chuck Prinn at the Wellehan Library. He will need **two** things –

1. a complete citation for each item
  - Journal article - author, title, journal title, volume, issue, date, and page numbers
  - Portion of a book – author, title, publisher, publication date, ISBN, page numbers
2. if the Library does not own the journal/book, a good quality scanned copy of each article/portion of a book

### 3. Coursepack

For materials not covered by the College's Academic Copyright License and/or in amounts exceeding the limits of e-reserves, a coursepack is necessary.

Contact Kristin Belanger, Course Design and Delivery Department. She will need **two** things –

1. a complete citation for each item
    - Journal article - author, title, journal title, volume, issue, date, and page numbers
    - Portion of a book – author, title, publisher, publication date, ISBN, page numbers
  2. a good quality scanned copy of each article/portion of a book
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#### **Pertinent links and information referred to in this handout (in order of mention):**

- Wellehan Library's Online Resources
  - Research Databases  
<http://www.sjcme.edu/library/databases>
  - Online and Print Journals  
<http://www.sjcme.edu/library/journals-newspapers>
- E-Reserves  
See the *Course Reserves* section on the Library's *Faculty & Staff* Web page  
<http://www.sjcme.edu/library/faculty-staff>
- SJC's Academic Copyright License  
<http://www.sjcme.edu/copyright>
- Interlibrary Loan  
<http://www.sjcme.edu/library/interlibrary-loan>
- Chuck Prinn, Wellehan Library  
[cprinn@sjcme.edu](mailto:cprinn@sjcme.edu) | 207-893-7725
- Kristin Belanger, Course Design and Delivery  
[kribelanger@sjcme.edu](mailto:kribelanger@sjcme.edu) | 207-893-7605

Developed by the Staff of Wellehan Library and  
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