



278 Whites Bridge Road | Standish, Maine 04084  
<http://online.sjcme.edu>

**CONSUMER GRIEVANCE FORM**

Please note that Saint Joseph's College cannot act on an anonymous complaint. All fields must be completed. Submit completed request forms to [grievances@sjcme.edu](mailto:grievances@sjcme.edu). Direct questions pertaining to this form to 1-800-343-5498.

Date \_\_\_\_\_

Student ID# \_\_\_\_\_

Last Name	First Name	MI
Address	City	State
Email	Telephone	Zip

Preferred Method of Contact \_\_\_\_\_

Affiliation with College	Current Student	Former Student	Parent or guardian
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Degree level and major/concentration of affected student \_\_\_\_\_

Date of attendance at College                      Start                      End

**Grievance**

*Please describe your grievance in detail. Attach additional sheets as needed*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Please give titles and contact information for the individuals, if any, you mentioned above.*

\_\_\_\_\_

**By submitting this form, I affirm that I am a current or former student of Saint Joseph's College or the parent or guardian of a current or former student who is currently under age eighteen (18) and is under my legal guardianship. I certify that the information I have provided is complete, true, and correct to the best of my knowledge and belief. I authorize and request the Registrar at Saint Joseph's College to disclose to the Saint Joseph's College Grievance Review Committee any and all records containing education information. Records requested may include, but are not limited to, all school records including application and admission paperwork, attendance records, academic transcripts and billing statements.**

\_\_\_\_\_

**Signature**

\_\_\_\_\_

\_\_\_\_\_

**Date**

\_\_\_\_\_

**Print Name**